

# FIGUEROA CORRIDOR PARTNERSHIP BOARD OF DIRECTORS MEETING

12:00 p.m. Tuesday, January 9, 2007 CAST Real Estate

BOARD OF DIRECTORS	Present	ABSENT
Darryl Holter	Х	
A. Bingham Cherrie	Х	
Mary Ann Bell		Х
Jim Gilson		Х
Margaret Farnum		Х
Michelle Gonsalves	Х	
Mark Cohen	Х	
Andy Stamatin		Х
Ramon Castillo	Х	
James Meyer		Х
Shelby Jordan		Х
Jon Gibby	Х	
Fred Yadegar	Х	
Maria Lyons		Х
Steve Miller	Х	
Steve Talavera	Х	
Stephanie Patterson		Х
Mary Schmitz	Х	
Brother Tony Weidermer	Х	
Dafer Dahkil		Х
Casey Smith	Х	
Ex-Officio Directors		
David Roberts, Field Representative, CD 8	Х	
Jeff Catalano, Field Representative, CD 9		Х
Clifford Green, Chief, Exposition Park Public Safety		Х
Carey Drayton, USC Public Safety		Х
James Craig, Captain, Southwest Division, LAPD		Х
Al Santillanes,, CRA		Х
STAFF MEMBERS/GUESTS		
Steve Gibson/Rena Leddy/Jessica Whaley FCP staff	Х	
Kevin Matthews, rep for John Tracy Clinic	Х	

D. Holter convened the meeting at 12:30 PM.

#### III. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments.

#### IV. APPROVAL OF MINUTES

**MOTION:** To approve the 12/12/06 minutes, with the change that Mary Ann Bell was present.

Moved by: F. Yadegar Seconded by: T. Wiedemer

Passed: Yes

#### V. FINANCIAL REPORT (S. Talavera)

A. The balance sheet and statement of activity dated were presented. Around \$15,000 to \$20,000 is still owed, historically we do receive that money but it is not shown in the 2007 budget.

**MOTION:** To accept the Treasurer's report.

Moved by: J. Gibby Seconded by: M. Cohen

Passed: Yes

B. S. Gibson presented the 2007 Annual Budget. He discussed each item in detail.

**MOTION:** To accept the 2007 Annual Budget

Moved by: J. Gibby Seconded by: M. Cohen

Passed: Yes

**MOTION:** To sign the contract for the CPA to do the annual review.

Moved by: B. Cherrie Seconded by: S. Miller

Passed: Yes

# VI. OPERATIONS REPORT (R. Leddy)

A. Operations/Marketing update-

- 1. R. Leddy thanked the Board members that came to the Clean and Safe Holiday Party. They really appreciated it.
- 2. A. Economides will be producing a special edition of the newsletter --Renewal Newsletter, for the petition packages that will be sent to all the property owners.

# VII. CHAIRMAN REPORT (D. Holter)

- A. CAC Meeting is on January 23<sup>rd</sup>.
- **B. MOTION:** to approve the officer elections: D. Holter as Chairman, B. Cherrie as Vice Chairman, S. Talavera as Treasurer and J. Gilson as Secretary.

Moved by: M. Schmitz Seconded by: S. Miller

Passed: Yes

C. Holter proposed asking Charles Bronsuela of Volvo and a representative of Palmer & Associates to sit on the board. D. Holter will speak with them to see if they are interested.

#### VIII. EXECUTIVE DIRECTOR REPORT (S. Gibson)

- A. BID Renewal- The Plan has been submitted to the Clerk for review. We are still waiting for the City Clerk's revisions.
- B. The office has been painted and re-carpeted. S. Gibson thanked M. Cohen for that donation. The office will also get some new furniture.

#### IX. NEW BUSINESS (B. Cherrie)

- A. Next Board meeting at the Figueroa Office on February 13, 2007. F. Yadegar will pay for the lunch.
- B. MTA Letter of Support for streetscape enhancement

**MOTION**: To write and send the letters

Moved by: J. Gilson

Seconded by: S. Talavera

Passed: Yes

- C. Annual Meeting March 13 at 4:00 p.m. location to be determined.
- D. Rose Luncheon tentatively set for April 26<sup>th</sup>.

## X. ADJOURN

There being no further business of the Board of Directors, the meeting was adjourned at 1:30 p.m.

Moved by: S. Talavera Seconded by: J. Gilson



# FIGUEROA CORRIDOR PARTNERSHIP BOARD OF DIRECTORS MEETING

12:00 p.m. Tuesday, February 9, 2007 Figueroa Corridor Offices

BOARD OF DIRECTORS	PRESENT	ABSENT
Darryl Holter		Х
A. Bingham Cherrie	Х	
Mary Ann Bell		Х
Jim Gilson	Х	
Margaret Farnum	Х	
Michelle Gonsalves	Х	
Mark Cohen	Х	
Andy Stamatin	Х	
Ramon Castillo		
Shelby Jordan		Х
Jon Gibby	Х	
Fred Yadegar	Х	
Maria Lyons	Х	
Steve Miller		
Steve Talavera	Х	
Stephanie Patterson		Х
Mary Schmitz		
Brother Tony Weidermer	Х	
Dafer Dahkil		Х
Casey Smith	Х	
Ex-Officio Directors		
David Roberts, Field Representative, CD 8	Х	
Jeff Catalano, Field Representative, CD 9		Х
Henry Fimbres, Asst. Chief, Exposition Park Public Safety		Х
Carey Drayton, USC Public Safety		Х
James Craig, Captain, Southwest Division, LAPD		Х
Al Santillanes,, CRA		Х
STAFF MEMBERS/GUESTS		
Rena Leddy/Jessica Whaley FCP staff	Х	
Adrienne Lao, rep. for Orthopaedic Hospital	Х	
Ann Newing, Rep for CD 8	Х	

B. Cherrie convened the meeting at 12:20 PM.

#### III. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments.

#### IV. APPROVAL OF MINUTES

**MOTION:** To approve the 1/09/07 minutes.

Moved by: M. Farnum Seconded by: M. Cohen

Passed: Yes

## V. FINANCIAL REPORT (S. Talavera)

A. The Auditor is working on the 2006 report for the Annual Meeting.

B. As of January 31<sup>st</sup> there is \$156,492.70 in the bank with \$444,161.46 in net income. All of the expenses are on target for the budget.

**MOTION:** To accept the Treasurer's report.

Moved by: J. Gibby Seconded by: M. Farnum

Passed: Yes

# VI. OPERATIONS REPORT (R. Leddy)

A. Operations/Marketing update-

- 1. J. Meyer has been reassigned to another property while the Patriotic Hall is renovated. He will return to the property and the Figueroa Partnership Board when it is completed.
- 2. Thanked F. Yadegar for providing lunch today.
- 3. The University Gateway Project is before PLUM on March 6<sup>th</sup> at 2 p.m. and Council on March 20<sup>th</sup> at 10 a.m. All board members are asked to attend in support of the project.
- 4. The next newsletter will be mailed out this week.

# VII. CHAIRMAN REPORT (B. Cherrie)

- A. Tuscany Village is open. There are 512 students and 120 units.
- B. The Expo Rail began utility work at Expo and Flower. They will begin the cut and con of the intersection in mid-May. There will be a huge impact on traffic. Also, Expo Park, Coliseum, Museum and USC objected to the proposed rail designs. New designs will be considered by the Expo Authority Board in early May.

# VIII. EXECUTIVE DIRECTOR REPORT (R. Leddy)

A. BID Renewal- The Plan has been submitted to the Clerk for review. We are still waiting for the City Clerk's revisions.

## IX. NEW BUSINESS (B. Cherrie)

- A. Next Board meeting is the annual meeting. It will be held March 13 at 4 p.m. at the Radisson. April's meeting will be at LA Child Guidance.
- B. Rose Luncheon tentatively set for April 27<sup>th</sup>.
- C. J. Gilson recognized M. Farnum's work on the Expo Rail Line. She has been working on this since 1989.

#### X. ADJOURN

There being no further business of the Board of Directors, the meeting was adjourned at 1:30 p.m.

Moved by: S. Talavera Seconded by: J. Gilson



# FIGUEROA CORRIDOR PARTNERSHIP BOARD OF DIRECTORS MEETING

12:00 p.m. Tuesday, April 10, 2007 LA Child Guidance Center

BOARD OF DIRECTORS	PRESENT	ABSENT
Darryl Holter		Х
A. Bingham Cherrie	Х	
Mary Ann Bell		Х
Jim Gilson		Х
Margaret Farnum	Х	
Michelle Gonsalves	Х	
Mark Cohen	Х	
Andy Stamatin		Х
Ramon Castillo		Х
Shelby Jordan		Х
Jon Gibby		Х
Fred Yadegar	Х	
Maria Lyons		Х
Steve Miller	Х	
Steve Talavera	Х	
Stephanie Patterson		Х
Mary Schmitz	Х	
Brother Tony Weidermer	Х	
Dafer Dahkil		Х
Emily Cohen		Х
Casey Smith		Х
Ex-Officio Directors		X
David Roberts, Field Representative, CD 8	Х	
Jeff Catalano, Field Representative, CD 9		X
Henry Fimbres, Asst. Chief, Exposition Park Public Safety		Х
Carey Drayton, USC Public Safety		Х
James Craig, Captain, Southwest Division, LAPD		Х
Al Santillanes,, CRA		Х
STAFF MEMBERS/GUESTS		
Steve Gibson, FCP Staff	Х	
Jessica Whaley FCP staff	Х	
Purvi Doshi, Rep for CD 8	Х	
Ann Nguyen, Rep for CD 8	Х	
Sumaya Dahkil, Rep for Omar Ibn Al Khattab Foundation	Х	

B. Cherrie convened the meeting at 12:20 PM.

#### II. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments.

#### III. APPROVAL OF BOARD MINUTES

**MOTION:** To approve the 2/13/07 minutes.

Moved by: M. Farnum Seconded by: S. Talavera

Passed: Yes

#### IV. FINANCIAL REPORT (S. Talavera)

A. S. Gibson will get the 2006 report to the auditor this week.

- B. As of March 31<sup>st</sup> there is \$412,099.62 in the bank with \$218,814.81 in net income. S.Talavera stated that we are ahead of the budget at this point. Budget under in Public Safety and Maintenance due to staffing shortages.
- C. M. Cohen asked that since we are under budget and never run a deficit, should the BID not consider adding another safety ambassador. B. Cherrie stated that the Downtown Center BID prefers to maintain an ongoing surplus of \$500,000 in case of unexpected need or emergency. S. Gibson will take into consideration and make a recommendation at next Board meeting.

**MOTION:** To accept the Treasurer's report.

Moved by: M. Farnum Seconded by: F. Yadegar

Passed: Yes

# V. OPERATIONS REPORT (S. Gibson)

A. Operations/Marketing update-

- Assistant Clean Team Supervisor has been arrested and booked on drug related charges. He is no longer working for the BID. We are training a new Assistant Supervisor. Working with Chrysalis creates possibility for these circumstances to arise. We have been working with them for years, and their work is very important.
- 2. Thanked S. Talavera for hosting and providing lunch today.
- 3. Annual Roses Luncheon is scheduled for April; 27<sup>th</sup>. It is important that all Board members be in attendance. Charmaine Jefferson, African American Museum, will be the speaker at the luncheon.

## VI. CHAIRMAN REPORT (B. Cherrie)

- A. Gateway Project passed appeal on area planning, still subject of a lawsuit by Conquest Housing.
- B. E.Cohen from GH Palmer will bring visuals and timeline for residential project to next Board meeting.
- C. Mosque is planning a development of its Islamic Center of Civilization at the corner of Vermont and Exposition. Still working on curriculum and waiting on development plans.

**MOTION**: To elect Emily Cohen, GH Palmer, to Board.

Moved by: M. Schmitz Seconded by: M. Cohen

Passed: Yes

## VII. EXECUTIVE DIRECTOR REPORT (S. Gibson)

- A. BID Renewal- 32 petitions have been returned, just over 46%; 3.48% short of required threshold. 9.82% are Board members present at meeting today. Petitions were passed out for immediate signing to these members in attendance.
- B. We would like to be well over 60% when we got to City Council for approval. We need to get petitions in quickly because the City process is so slow.

# VIII. NEW BUSINESS (B. Cherrie)

A. Construction of the Exposition Rail Line begins in earnest in May 2007. The area will be a "mess" for about 18 months.

#### IX. ADJOURN

There being no further business of the Board of Directors, the meeting was adjourned at 1:15 p.m.

Moved by: S. Talavera Seconded by: M. Cohen



# FIGUEROA CORRIDOR PARTNERSHIP BOARD OF DIRECTORS MEETING

12:00 p.m. Tuesday, May 8, 2007 Omar Ibn Al Khattab Foundation

BOARD OF DIRECTORS	Present	ABSENT
Darryl Holter		Х
A. Bingham Cherrie	Х	
Mary Ann Bell		Х
Jim Gilson		X
Margaret Farnum		X
Michelle Gonsalves		X
Mark Cohen		Х
Andy Stamatin		X
Ramon Castillo		Х
Shelby Jordan		Х
Jon Gibby		X
Fred Yadegar		X
Maria Lyons		Х
Steve Miller		Х
Steve Talavera	Х	
Stephanie Patterson		Х
Mary Schmitz	Х	
Brother Tony Weidermer		Х
Dafer Dahkil		Х
Emily Cohen	Х	
Casey Smith		X
Ex-Officio Directors		
David Roberts, Field Representative, CD 8		X
Jeff Catalano, Field Representative, CD 9		X
Henry Fimbres, Asst. Chief, Exposition Park Public Safety	Х	
Carey Drayton, USC Public Safety	Х	
James Craig, Captain, Southwest Division, LAPD		X
Al Santillanes,, CRA		X
STAFF MEMBERS/GUESTS		
Steve Gibson, FCP Staff		X
Jessica Whaley FCP staff		Х
Rena Leddy, FCP staff	Х	
Kevin Smith, rep for Mary Ann Bell	Х	
Sumaya Dahkil, Rep for Omar Ibn Al Khattab Foundation	Х	
Duke Collister, Rep for Shrine Auditorium	Х	

B. Cherrie convened the meeting at 12:20 PM.

#### II. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments.

#### III. APPROVAL OF BOARD MINUTES

**MOTION:** To approve the 4/10/07 minutes.

Moved by: S. Talavera Seconded by: E. Cohen

Passed: Yes

## IV. FINANCIAL REPORT (S. Talavera)

A. S. Gibson is working on the 2006 report with the auditor.

B. S. Talavera reported that the revenue is a little ahead because the City has been sending its checks to us. There is some savings in maintenance budget.

**MOTION:** To accept the Treasurer's report.

Moved by: B. Cherrie Seconded by: D. Collister

**Passed: Yes** 

# V. OPERATIONS REPORT (R. Leddy)

A. Operations/Marketing update-

1. Clean Team and Safety Ambassadors are at full staff. We are beginning to look at what we need to do when the district expands.

# VI. CHAIRMAN REPORT (B. Cherrie)

- A. Expo Rail utility work has begun. It is going to provide for some really large traffic issues.
- B. Alternative designs were brought to the design committee for the Expo Rail stations. The new design is pending approval and will be decided upon next month.

# VII. EXECUTIVE DIRECTOR REPORT (R. Leddy)

A. BID Renewal- Clerk's office is reviewing and certifying the petitions. The Ballots should go out end of May.

# VIII. NEW BUSINESS (B. Cherrie)

A. E.Cohen from GH Palmer will bring visuals and timeline for residential project to next Board meeting.

- B. C. Drayton reported on the security measures that USC is undertaking due to the Virginia Tech. shootings. They have put new measures in place to help try and prevent such a thing happening on the USC campus.
- C. D. Collister reported on the Shrine Auditorium's new project partnering with the Jules Vernes Adventure Film Festival. They are planning on producing the event in early December. It should bring close to 50,000 people to downtown LA.
- D. Next meeting is June 12 at 12 noon at Shrine Auditorium.

#### IX. ADJOURN

There being no further business of the Board of Directors, the meeting was adjourned at 1:15 p.m.

Moved by: S. Talavera Seconded by: E. Cohen



# FIGUEROA CORRIDOR PARTNERSHIP BOARD OF DIRECTORS MEETING

12:00 p.m. Tuesday, June 12, 2007 Shrine Auditorium

BOARD OF DIRECTORS	PRESENT	ABSENT
Darryl Holter	T NESELVI	X
A. Bingham Cherrie	Х	
Mary Ann Bell		Х
Jim Gilson		X
Margaret Farnum	Х	
Michelle Gonsalves		Х
Mark Cohen	Х	
Andy Stamatin	Х	
Ramon Castillo		Х
Shelby Jordan		Х
Jon Gibby		Х
Fred Yadegar	Х	
Maria Lyons	Х	
Steve Miller	Х	
Steve Talavera	Х	
Stephanie Patterson		Х
Mary Schmitz	Х	
Brother Tony Weidermer	Х	
Dafer Dahkil	Х	
Emily Cohen	Х	
Casey Smith		Х
Ex-Officio Directors		
David Roberts, Field Representative, CD 8	Х	
Jeff Catalano, Field Representative, CD 9		X
Henry Fimbres, Asst. Chief, Exposition Park Public Safety		Х
Carey Drayton, USC Public Safety		Х
James Craig, Captain, Southwest Division, LAPD		Х
Al Santillanes,, CRA		X
STAFF MEMBERS/GUESTS		
Steve Gibson, FCP Staff	X	
Jessica Whaley FCP staff	X	
Rena Leddy, FCP staff	X	
Bill Bell, Shrine	X	
Andre Bennington, Shrine	X	
Duke Collister, Rep for Shrine Auditorium	X	

B. Cherrie convened the meeting at 12:20 PM.

#### II. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments.

#### III. APPROVAL OF BOARD MINUTES

**MOTION:** To approve the 5/8/07 minutes.

Moved by: S. Talavera Seconded by: D. Dahkil

Passed: Yes

#### IV. FINANCIAL REPORT (S. Talavera)

- A. The auditor's report was passed out to the board. The Auditor gave a good review of the organization. It has been submitted to the City. At the end of the BID's term we typically do a full audit, but it is not required.
- B. S. Talavera reported that the revenue is a little ahead because the City has been sending its checks to us. There is some savings in maintenance budget.

**MOTION:** To accept the Treasurer's report.

Moved by: M. Lyons Seconded by: M. Farnum

Passed: Yes

# V. OPERATIONS REPORT (R. Leddy)

A. Operations/Marketing update-

1. Clean Team and Safety Ambassadors are only one man down. We are beginning to look at what we need to do when the district expands.

# VI. CHAIRMAN REPORT (B. Cherrie)

A. The other downtown BIDs that are up for renewal are all doing well. DCBID is a little a head of Figueroa's schedule. Figueroa's petitions came in a little over 60%. Ballots will go out this week.

# VII. EXECUTIVE DIRECTOR REPORT (S. Gibson)

- A. The ballots will go out by the City Clerk this week. Staff will organize the Board to speak at the Public Hearing on August 7<sup>th</sup>.
- B. Staff is also reaching out to Councilman Reyes' staff regarding the renewal

#### VIII. NEW BUSINESS (B. Cherrie)

- A. The next meeting is July 10<sup>th</sup> at LA Child Guidance
- B. Mount St Mary's will host the September 11<sup>th</sup> board meeting. Their 52 person dormitory is almost completed.
- C. There is no August Meeting.
- D. D. Collister reported on the Shrine Auditorium's new project partnering with the Jules Vernes Adventure Film Festival. They are planning on producing the event in early December. It should bring close to 50,000 people to downtown LA.
- E. Staff will contact Angel's Walk to get an update from them and invite them to the next Board meeting.

#### IX. ADJOURN

There being no further business of the Board of Directors, the meeting was adjourned at 1:15 p.m.

Moved by: S. Talavera Seconded by: E. Cohen



# FIGUEROA CORRIDOR PARTNERSHIP BOARD OF DIRECTORS MEETING

12:00 p.m. Tuesday, July 10, 2007 LA Child Guidance

LA Chila Guidance		
BOARD OF DIRECTORS	PRESENT	ABSENT
Darryl Holter	X	
A. Bingham Cherrie	X	
Mary Ann Bell		X
Jim Gilson	X	
Margaret Farnum		X
Michelle Gonsalves		X
Mark Cohen	Х	
Andy Stamatin	X	
Ramon Castillo		Х
Shelby Jordan	X	
Jon Gibby		X
Fred Yadegar	X	
Maria Lyons		X
Steve Miller	Х	
Steve Talavera	Х	
Stephanie Patterson		Х
Mary Schmitz		Х
Brother Tony Weidermer	Х	
Dafer Dahkil		Х
Emily Cohen	Х	
Casey Smith		Х
Ex-Officio Directors		
David Roberts, Field Representative, CD 8	Х	
Jeff Catalano, Field Representative, CD 9		Х
Henry Fimbres, Asst. Chief, Exposition Park Public Safety	Х	
Carey Drayton, USC Public Safety		Х
James Craig, Captain, Southwest Division, LAPD		Х
Al Santillanes,, CRA		Х
STAFF MEMBERS/GUESTS		
Steve Gibson, FCP Staff		Х
Jessica Whaley FCP staff	Х	
Rena Leddy, FCP staff	Х	
Deanna Molloy, Angel's Walk	Х	
Adrienne Lao, Orthopaedic Hospital	Х	
Kevin Smith, John Tracy Clinic	Х	
Avygail Sanchez, CD8 Rep	Х	

D. Holter convened the meeting at 12:20 PM.

#### II. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments.

#### III. APPROVAL OF BOARD MINUTES

**MOTION:** To approve the 6/12/07 minutes.

Moved by: S. Talavera Seconded by: S. Miller

Passed: Yes

## IV. Angel's Walk Update

Deanna Molloy presented an update on the Angel's Walk program for Figueroa Corridor. She said that the Guide books are done and have been distributed. The stanchions have been designed, but the check from the city to pay for the medallion fabrication has not been distributed to Angel's Walk. Once the check is received, the fabricator will finish the panels and attach them to the stanchions. We should see the stanchions some time in November.

#### V. FINANCIAL REPORT (S. Talavera)

A. S. Talavera reported that the revenue is a little ahead because the City has been sending its checks to us. There is some savings in maintenance budget. There is around \$60,000 in slow or non-payment. S. Gibson will prepare a report that shows who that non-payment is from. He will also explain what the \$10,000 pre-pay is dedicated to.

**MOTION:** To accept the Treasurer's report.

Moved by: F. Yadegar Seconded by: A. Stamatin

Passed: Yes

# VI. OPERATIONS REPORT (R. Leddy)

A. Operations/Marketing update-

- 1. Clean Team and Safety Ambassadors are only one man down. We are beginning to look at what we need to do when the district expands.
- 2. Figueroa is hosting a job fair for the recruitment of Ambassadors for all of the districts.
- 3. Staff has ordered the trash cans for the new expansion area.

4. Nike Run Hit Wonder event is scheduled for September 15<sup>th</sup> from 8:30 a.m. to 10:00 a.m.

## VIII. EXECUTIVE DIRECTOR REPORT (R. Leddy

- A. Staff will organize the Board to speak at the Public Hearing for renewal on August 7<sup>th</sup>.
- B. Staff also spoke to Councilman Reyes' staff regarding the renewal. His chief of staff has recommended that we invite Suzanne Jimenez to our board meetings.

## IV. NEW BUSINESS (D. Holter)

- A. The next meeting is September 11th Mount St. Mary's
- B. There is no August Meeting.
- C. S. Jordan asked about tree trimming on Vermont. The Council office will look into it. Staff will also do a tree inventory of the whole district.
- D. Staff will contact the Expo line people to get an update from them and invite them to the next Board meeting.

#### IX. ADJOURN

There being no further business of the Board of Directors, the meeting was adjourned at 1:15 p.m.

Moved by: S. Talavera Seconded by: E. Cohen



# FIGUEROA CORRIDOR PARTNERSHIP BOARD OF DIRECTORS MEETING

12:00 p.m. Tuesday, September 11, 2007

Mount St. Mary's College, Doheny College, 10 Chester Pl.

BOARD OF DIRECTORS	PRESENT	ABSENT
Darryl Holter	Х	
A. Bingham Cherrie	Х	
Mary Ann Bell	Х	
Jim Gilson		Х
Margaret Farnum	Х	
Michelle Gonsalves	Х	
Mark Cohen	Х	
Andy Stamatin		Х
Carey Roth	Х	
Shelby Jordan		Х
Jon Gibby	Х	
Fred Yadegar	Х	
Maria Lyons	Х	
Steve Miller	Х	
Steve Talavera		Х
Stephanie Patterson		Х
Mary Schmitz		X
Brother Tony Weidermer	Х	
Dafer Dahkil	Х	
Emily Cohen		X
Casey Smith		X
Ex-Officio Directors		
David Roberts, Field Representative, CD 8		X
Jeff Catalano, Field Representative, CD 9		X
Henry Fimbres, Asst. Chief, Exposition Park Public Safety		X
Carey Drayton, USC Public Safety		X
James Craig, Captain, Southwest Division, LAPD		Х
Al Santillanes, CRA		X
STAFF MEMBERS/GUESTS		
Steve Gibson, FCP Staff	X	
Jessica Whaley FCP staff	X	
Rena Leddy, FCP staff	X	
Rolan Dennick, FFP, Expo Light Rail	X	
Adrienne Lao, Orthopaedic Hospital	Х	
Genetha Eddins, Expo Light Rail	X	
Duke Collister, Shrine Auditorium	X	

D. Holter convened the meeting at 12:15 PM and thanked Maria Lyons for hosting the Board today.

#### II. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments.

#### III. PRESENTATION ON EXPO LIGHT RAIL PROJECT

R. Dennick, designer for the Expo Light Rail Line project, provided an update on the Expo Rail Line design and construction. He reviewed each station stop from Exposition to Culver City, and described landscaping techniques, design of the 3 park and ride stations (Culver City, La Cienega, and Crenshaw), and inter-modal aspects of the stations. Dennick noted that the goal is that the rail will be completed by 2010 and all stations will be open at once. For more information, Board members can contact Genetha Eddins at 213-243-5506 and Adrienne Sasser at 213-243-5628.

#### VI. APPROVAL OF BOARD MINUTES

**MOTION:** To approve the 7/10/07 minutes.

Moved by: M. Lyons Seconded by: F. Yadegar

Passed: Yes

# V. FINANCIAL REPORT (S. Gibson)

A. S. Gibson reviewed the Balance Sheet and Profit and Loss Budget Performance for July-August. He noted that everything is within budget and that there is no stand out discrepancy in the Profit and Loss. He stated that all assessment income has been received for the year and that there is a net income of \$229,000 and on budget with surplus and cash flow. Gibson stated that Staff is working on determining what the exact surplus, if any, will be.

**MOTION:** To accept the Treasurer's report.

Moved by: J. Gibby Seconded by: F. Yadegar

Passed: Yes

# VI. OPERATIONS REPORT (R. Leddy)

- A. Operations- There is only one Ambassador spot to fill.
- **B. Expansion Start-up-**Staff is working on a pre- clean-up to the newly expanded area for the week of October 1. Staff will create "welcome bags" for the Ambassadors to

distribute to merchants within the expansion area as they go door-to-door meeting the merchants and explaining the BID services. Merchants and property owners in the expansion area will also receive a letter inviting them to the October Board meeting.

**C. Marketing**-Last quarter's newsletter included a great article on EPICC. April Economides will be leaving as marketing consultant by the end of the year. Staff is currently searching for a marketing consultant to replace her.

#### VII. CHAIRMAN REPORT (D. Holter)

A. **Transportation Funds**-D. Holter distributed a handout outlining the Downtown Los Angeles Mobility Partnership (DLMP), a group focusing on developing a strategic transportation plan for Downtown Los Angeles. The group will outline recommendations that can be provided to CalTrans that would help alleviate traffic at the 110 to 101 interchange. The goal is to jumpstart an ordinarily lengthy process and ultimately increase mobility in and around Downtown Los Angeles.

The DLMP is seeking funding from stakeholders that are affected by the traffic conditions in and around Downtown, some of which include AEG, CCA, USC, and the LA Times. Holter proposed that the Figueroa Corridor Partnership contribute \$10,000. M. Cohen asked how we will know whether CalTrans will accept the proposal, once money has already been spent on the plan, is there a guarantee that they would accept the recommendations? S. Gibson stated that it is a gamble. Gibson recommended that the board discuss the level of participation, if any, it would consider. D. Dahkil asked where the elected officials stand on this issue. Holter stated that they did not really know much about it. Cohen stated that it was worth contributing, but not \$10,000. Gibson noted the "special projects" budget line item had \$5,000 available.

**MOTION:** To approve a \$5,000 contribution to the Downtown Los Angeles Mobility Partnership to start with, and then to revisit at year's end to determine if more funds should be contributed.

Moved by: J. Gibby. Seconded by: M. Farnum

Passed: Yes

- B. **Proposed bylaw change**-The Board discussed adding new members to the board from the expanded boundaries area. Instead of changing the bylaws to reflect such a change, the Board decided to fill already existing vacant "at-large" seats with property owners from the newly expanded area.
- C. **Board Nominations** The Executive Committee will meet to discuss nominations for the new 2008 board of directors and bring a proposed slate of directors to the Board in November.

# VIII. EXECUTIVE DIRECTOR REPORT (S. Gibson)

A. **BID Renewal-follow-up-**Gibson stated that start-up of services will begin in January. The City contract with the BID is almost complete.

# IV. NEW BUSINESS (D. Holter)

A. M. Lyons noted that the new dormitory is complete on the Mount St. Mary's campus. The college has not constructed a new building since the library.

В.

The new school at 23<sup>rd</sup> and Fig is creating a major traffic issue. Lyons contacted LAPD to assist with the traffic issues. Her issue is that no one knew this school was to open and therefore were unable to prepare for the impact.

## IX. ADJOURN (D. Holter)

There being no further business of the Board of Directors, the meeting was adjourned at 1:15 p.m.

Moved by: F. Yadegar Seconded by: M. Farnum



# FIGUEROA CORRIDOR PARTNERSHIP BOARD OF DIRECTORS MEETING

12:00 p.m. Tuesday, October 9, 2007 John Tracy Clinic, 806 W. Adams Bl.

John Tracy Clinic, 806 W. Adams BI.  BOARD OF DIRECTORS	PRESENT	ABSENT
Darryl Holter	Х	
A. Bingham Cherrie	X	
Mary Ann Bell	X	
Jim Gilson	7.	Х
Margaret Farnum		Х
Michelle Gonsalves		X
Mark Cohen	Х	
Andy Stamatin		Х
Carey Roth		Х
Shelby Jordan		X
Jon Gibby	х	
Fred Yadegar	7.	Х
Maria Lyons	Х	
Steve Miller	X	
Steve Talavera	7.	Х
Stephanie Patterson		X
Mary Schmitz		Х
Brother Tony Weidermer	Х	
Dafer Dahkil		Х
Emily Cohen	Х	
Casey Smith		Х
Ex-Officio Directors		
David Roberts, Field Representative, CD 8		Х
Jeff Catalano, Field Representative, CD 9		Х
Henry Fimbres, Asst. Chief, Exposition Park Public Safety		Х
Carey Drayton, USC Public Safety		Х
James Craig, Captain, Southwest Division, LAPD		Х
Al Santillanes, CRA		Х
STAFF MEMBERS/GUESTS		
Steve Gibson, FCP Staff	Х	
Rena Leddy, FCP staff	Х	
Adrienne Lao, Orthopaedic Hospital	Х	
Ann Dorr	Х	
Anne Merelie Murrell	Х	
Joseph Flanagan, Red Oak Investments	Х	
Eric Shabis, Connecting Communities	Х	
Eileen Lee	Х	
Cris Castanon, Hebrew Union College	Х	
Jennifer Barrera, CRA	Х	



D. Holter convened the meeting at 12:15 PM and thanked Mary Ann Bell for hosting the Board today. M. Bell showed a video on John Tracy Clinic and its services. D. Holter welcomed new members of the District to the meeting.

#### II. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments.

#### III. PRESENTATION of "CONNECTING COMMUNITIES"

E. Shabis provided a presentation on the "Connecting Communities" project. He reported that they are creating a plan that will be used to get Prop 1C funding to make improvements along the Figueroa Corridor. He noted that they would like to apply for \$50 million in grants. The money will be used for infrastructure improvements. E. Shabis is leading the project for AEG, but only a BID or government organization is allowed to apply for the grant.

#### IV. APPROVAL OF BOARD MINUTES

**MOTION:** To approve the 9/11/07 minutes.

Moved by: M. Cohen Seconded by: M. Lyons

Passed: Yes

# V. FINANCIAL REPORT (S. Gibson)

S. Gibson reviewed the Balance Sheet and Profit and Loss Budget Performance for September. He reported that the BID did not receive much income assessment this month but mostly on budget for the year. BID is slightly under budget on expenses. Staff had forecast that BID was going to spend \$99,000 on surplus, by end of the year, BID will end up spending around \$70,000-80,000.

**MOTION:** To accept the Treasurer's report.

Moved by: J. Gibby Seconded by: S. Miller

Passed: Yes

# VI. OPERATIONS REPORT (R. Leddy)

- **A. Expansion Area Clean-up-** The Clean and Safe Teams did a one day clean up of the new expansion area. The Ambassadors also passed out information on the BID and its programs.
- **B.** Quarterly Stats R. Leddy passed out the quarterly stats for the clean and safe teams for the board to review.

#### VII. CHAIRMAN REPORT (D. Holter)

**Nominations**-J. Gilson, attorney, drew up a resolution and bylaws amendment (ATTACHED) that allows the Partnership to add new people from the expanded area staying with 23 seats, but reorganizing it a bit. The changes are as follows:

- One Tenant (who is not a property owner) representative
- Two Hoover Street Property Owners
- Six at large, non-designated, seats to be filled by the board.

**MOTION:** To approve amendments to the bylaws

Moved by: T. Weidermer Seconded by: J. Gilson

Passed: Yes

#### VIII. NEW BUSINESS (D. Holter)

A. MOTION: To nominate John Tracey Clinic as Treasurer's of LA by Central

City Association Moved by: M. Lyons Seconded by: S. Miller

Passed: Yes

B. Maria Lyon's requested that the Board donate \$300 for Halloween Candy.

**MOTION**: To approve \$300 for the Halloween candy.

Moived by: J. Gilson Seconded by: S. Miller

Passed: Yes

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# IX. ADJOURN (D. Holter)

There being no further business of the Board of Directors, the meeting was adjourned at 2:15 p.m.

Moved by: D. Holter Seconded by: M. Lyons

#### **ATTACHMENT**

# RESOLUTION BOARD OF DIRECTORS MEETING FIGUEROA CORRIDOR PARTNERSHIP, INC

October 9, 2007

#### AMENDMENT TO ARTICLE 4, SECTION 1 OF THE BYLAWS OF THE CORPORATION

Whereas the corporation has agreed to amend the following section to Article 4, Section 1 to the corporation By-laws.

NOW, THEREFORE, BE IT RESOLVED, that the following amendment to the Bylaws of the Corporation is hereby adopted and approved:

Article 4, Section 1 shall be amended to read as follows: (new language underlined)

#### **SECTION 1. NUMBER**

The corporation shall have a Board of Directors twenty-three (23) voting Directors as follows:

One Flower Street Property Owner

One USC Representative

One Religious Organization Property Owner

One Social Services Organization Property Owner Representative

One Orthopaedic Hospital Representative

One Exposition Park Representative

Two Non-Profit Property Owners

One Tenant (Who is not a Property Owner) Representative

Two Property Owners who pay more than \$3000 in Assessment

Two Property Owners who pay less than \$3000 in Assessment

Two Vermont Avenue Property Owners

Two Hoover Street Property Owners

<u>Six at large, non-designated, seats to be filled by the Board.</u>

RESOLVED FURTHER, that the Executive Director of the Corporation as hereby authorized and directed to amend Article 4, Section 1 of the Corporation Bylaws as indicated above to affect the foregoing resolution.

Approved this	day of October, 2007

James R. Gilson, Secretary



# FIGUEROA CORRIDOR PARTNERSHIP BOARD OF DIRECTORS MEETING

12:00 p.m. Tuesday, November 13, 2007 Orthopaedic Hospital, 2400 S. Flower

BOARD OF DIRECTORS	PRESENT	ABSENT
Darryl Holter		Х
A. Bingham Cherrie	Х	
Mary Ann Bell	Х	
Jim Gilson	Х	
Margaret Farnum	Х	
Michelle Gonsalves		Х
Mark Cohen		Х
Andy Stamatin		Χ
Carey Roth	X	
Shelby Jordan		Х
Jon Gibby		Х
Fred Yadegar		Х
Maria Lyons		Х
Steve Miller	X	
Steve Talavera		Х
Stephanie Patterson		Х
Adrienne Lao	X	
Brother Tony Weidermer	X	
Dafer Dahkil		Х
Emily Cohen		Х
Casey Smith		Х
Ex-Officio Directors		
David Roberts, Field Representative, CD 8		Х
Jeff Catalano, Field Representative, CD 9		Х
Henry Fimbres, Asst. Chief, Exposition Park Public Safety	X	
Carey Drayton, USC Public Safety		Х
James Craig, Captain, Southwest Division, LAPD		Х
Al Santillanes, CRA		Х
STAFF MEMBERS/GUESTS		
Steve Gibson, FCP Staff		X
Rena Leddy, FCP staff	Х	
Jessica Whaley, FCP Staff	Х	
Joseph Flanagan, Red Oak Investments	Х	
Mary Schmitz, Orthopaedic Hospital	X	

B. Cherrie convened the meeting at 12:30 PM and thanked Adrienne Lao for hosting the Board today.

#### II. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments.

#### III. PRESENTATION by Orthopaedic Hospital

M. Bell gave a brief presentation on the Hospital and its construction/expansion. She reported on the Hospital's partnership with UCLA, the Hospital's Outpatient Center which serves approximately 55,000 children a year, the sale of land to Palmer Properties to develop a mixed use project and the construction of the playground for children with disabilities. The playground, funded by donations, will be designed for children with disabilities, but will welcome all children to play.

#### IV. APPROVAL OF BOARD MINUTES

**MOTION:** To approve the 10/9/07 minutes.

Moved by: S. Miller Seconded by: M. Farnum

Passed: Yes

# V. FINANCIAL REPORT (R. Leddy)

R. Leddy reviewed the Balance Sheet and Profit and Loss Budget Performance for October. She reported that the BID income is down just over \$22,000, which is a reflection of late payers and those who don't pay. The BID is slightly under budget on expenses. B. Cherrie asked the end of the year budget will look like. R. Leddy will check and report back next month. B. Cherrie asked that at the next meeting we decide what the BID spends this surplus on.

**MOTION:** To accept the Treasurer's report.

Moved by: J. Gilson Seconded by: S. Miller

Passed: Yes

# VI. OPERATIONS REPORT (R. Leddy)

**A. October Monthly Statistics-** R. Leddy handed out a spreadsheet of the October statistics. She noted that at the December Board meeting, staff will provide a year in review statistics sheet.

**B.** Holiday Party – The Clean Team and Ambassador Team holiday party will be held December 13<sup>th</sup> at 12:30 pm in the BID offices.

**C.** January 1, 2008, services will begin in the expansion area. Staff is looking at what increases BID will see in crew, equipment, etc.

#### VII. CHAIRMAN REPORT (B. Cherrie)

- A. B. Cherrie reported that there has been preliminary discussion on nominations for 2008 Board of Directors and that a slate of directors to vote on will be presented at the December Board meeting.
- B. Due to the end of this term of the BID, there will be a full audit engaged in January.
- C. RFP will be issued for security and maintenance 6 months into the new BID to insure that we are getting the best services.
- **D.** Broadway Federal Bank has shown interest in contracting with the BID for services and be involved as an ad-hoc Board member. C. Roth reported that the Church at 17<sup>th</sup> and Flower might also be interested in contract services as well. He will contact the them to obtain more information.

#### VIII. NEW BUSINESS (B. Cherrie)

A. H. Fimbres reported that Expo Park has now launched a new website.

#### IX. ADJOURN (D. Holter)

There being no further business of the Board of Directors, the meeting was adjourned at 12:54 p.m.

Moved by: B. Cherrie Seconded by: M. Farnum



# FIGUEROA CORRIDOR PARTNERSHIP BOARD OF DIRECTORS MEETING

12:00 p.m. Tuesday, December 11, 2007 Coliseum Board Room

Board of Directors	PRESENT	ABSENT
Darryl Holter		X
A. Bingham Cherrie	X	
Mary Ann Bell	Х	
Jim Gilson	Х	
Margaret Farnum	Х	
Michelle Gonsalves	Х	
Mark Cohen	Х	
Andy Stamatin	Х	
Carey Roth	Х	
Ginger Johnson, for Shelby Jordan	Х	
Jon Gibby	Х	
Fred Yadegar	Х	
Maria Lyons		Х
Steve Miller	Х	
Steve Talavera	Х	
Stephanie Patterson		Х
Adrienne Lao		Х
Brother Tony Weidermer	Х	
Dafer Dahkil		Х
Emily Cohen	Х	
Ex-Officio Directors		
David Roberts, Field Representative, CD 8		X
Jeff Catalano, Field Representative, CD 9		X
Henry Fimbres, Asst. Chief, Exposition Park Public Safety	X	
Jeff Willis, Exposition Park Public Safety	^	X
Carey Drayton, USC Public Safety		X
James Craig, Captain, Southwest Division, LAPD		X
Al Santillanes, CRA		
STAFF MEMBERS/GUESTS		X
Steve Gibson, FCP Staff	Х	
Rena Leddy, FCP staff	X	
Jessica Whaley, FCP Staff	X	
Joseph Flanagan, Red Oak Investments	X	
Rick Stoff, Chrysalis	X	
Mark Laranger, Chrysalis	X	
Carolina Castillo, USC Good Neighbors	X	
April Economides, Green Octopus	X	

B. Cherrie convened the meeting at 12:25 PM and thanked Margaret Farnum for hosting the Board today.

#### II. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments.

#### III. PRESENTATION by USC Good Neighbors

C. Castillo gave a brief presentation on the USC Good Neighbors Campaign. She reported that for 13 years the Good Neighbors Campaign has reached out to community groups, strengthened partnerships and received contributions from faculty, staff, alumni, and partners in the USC community to fund programs such as education, enrichment, including tutoring, health education and fitness. The goal of the Good Neighbors Campaign is to address the needs of the local community. C. Castillo solicited contributions from Figueroa Corridor Partnership Board members, hoping to reach the campaign goal of \$1 million for 2007.

#### IV. APPROVAL OF BOARD MINUTES

**MOTION:** To approve the 11/13/07 minutes.

Moved by: M. Farnum Seconded by: J. Gibby

Passed: Yes

# V. FINANCIAL REPORT (S. Talavera)

#### A. Financial Report

S. Talavera reviewed the Balance Sheet and Profit and Loss Budget Performance for November. He reported that the BID income for November is \$843,116.40, slightly under budget due to slow payment. The total expense for November is \$853,154.03, slightly under budget due to under spending in Public Space Management.

**MOTION:** To accept the Treasurer's report.

Moved by: F. Yadegar Seconded by: M. Cohen

Passed: Yes

#### **B. 2008 Annual Operating Budget**

S. Gibson reviewed the proposed 2008 Annual Operating Budget. A handout was distributed with a narrative describing the 2008 budget to help clarify changes from 2007. Gibson reported that assessment revenue will increase, as this is the first year of the new BID (with expansion). Under income categories, Gibson noted that the Cal Trans right away has been removed, since they have never paid their assessment. This will also reduce the reserve dollar amount for

non/slow payment. Gibson reported that in expenses, staff will track new expenses closely, paying particular attention to expenses for expansion area. Communication expenses will decrease, as most marketing now will be done in-house by staff. In public space management expenses, one person for each team will be added and the route will be reorganized. Gibson reported that the 2008 budget is on target and therefore, there are no reserves for 2009. The Board will need to consider cutting costs or a rate increase in April 2008. S.Miller asked if staff sees any extraordinary expenses for the expanded area in order to bring it up to the level of current service. Gibson stated that he did not see extraordinary expenses and that once it is at the level of service that we want, it is easy to maintain at that level. Gibson noted that the Board will vote on the budget in January 2008.

#### C. RFP for Safe

R. Leddy reported that staff has extended the contract with Securitas for 6months and then staff will go out to bid in March or April. July 1 will be the start date of new contract.

## VI. OPERATIONS REPORT (R. Leddy)

- **A. Ambassador Patrol Beats and Statistics** R. Leddy handed out a map of the patrol beats and noted that Beat 6 is the expansion area. She also reported that the statistics handout indicates Beat 3 is the busiest of all beats. She will get a year-end from Alex for the next Board meeting.
- **B.** Clean and Safe Holiday Bonuses Leddy reported that the Clean and Safe teams will receive holiday bonuses this year again, the same Board approved as last year. The bonuses are based on length of time with the BID.

**MOTION:** To approve the Clean and Safe Holiday bonuses.

Moved by: J.Gibby Seconded by: J. Gilson

Passed: Yes

**C.** Holiday Party-The Clean and Safe Team holiday party is December 13 at 12:30 at Fig offices. The party is in partnership with Chrysalis and Securitas.

# VII. CHAIRMAN REPORT (B. Cherrie)

A. Present the Board slate-B. Cherrie presented recommendations for the 2008 Board of Directors; Andy Stamatin, Mark Cohen, Fred Yadegar, Joe Flanagan, Jim Gilson, Adrienne Lao, Brother Tony Wiedemer, Ann Dorr and Anne Merelie. There are two open seats, one for Expo Park and one for a Tenant-non Property Owner.

**MOTION:** To approve the Board slate for 2008 and elect officers in January

Moved by: J. Gibby

Seconded by: M. Gonsalves

#### VIII. NEW BUSINESS (B. Cherrie)

- A. January 8, 2008 will be our next Board meeting
- B. April Economides, the BID's marketing associate, is leaving to pursue her "Green" MBA.
- C. This meeting is the last meeting date for J.Gibby. He is leaving Exposition Park to pursue other interests. B. Cherry thanked J. Gibby for his service and presented him with a plaque on appreciation.

## IX. ADJOURN (D. Holter)

There being no further business of the Board of Directors, the meeting was adjourned at 1:15pm p.m.

Moved by: B. Cherrie Seconded by: M. Farnum